



County of San Bernardino

F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

<input type="checkbox"/> New	Vendor Code	Dept.	Contract Number					
<input checked="" type="checkbox"/> Change		SC	01-689 A-3					
<input type="checkbox"/> Cancel		OOA	A					
County Department		Dept.	Orgn.	Contractor's License No.				
Aging and Adult Services								
County Department Contract Representative		Telephone		Total Contract Amount				
Jacki Baxter		388-0589		\$1,229,075				
Contract Type								
<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:								
If not encumbered or revenue contract type, provide reason:								
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount			
		07/01/2001	06/03/2003	\$559,311	\$58,900			
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount		
AAF	OOA	SBG	200	2445		\$1,229,075		
Project Name			Estimated Payment Total by Fiscal Year					
Nutrition for Seniors			FY	Amount	I/D	FY	Amount	I/D
			01/02	\$559,311		02/03	\$58,900	I
			01/02	\$19,340				
			02/03	\$591,524				

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, Department of Aging and Adult Services, hereinafter called the County, and

Name

Hi Desert Meals on Wheels, Inc.

hereinafter called

"Contractor"

Address

15075 Hesperia Road

Victorville, CA 92392

Phone

Birth Date

760 245-7047

Federal ID No. or Social Security No.

23-7097517

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 3

It is hereby agreed to amend Contract No. 01-689 as follows:

Section V. Fiscal Provisions

Section A. is amended to read as follows:

- A. The maximum amount of funds available under this Contract shall not exceed \$1,229,075, with \$578,651 available July 1, 2001 through June 30, 2002 and \$650,424 available July 1, 2002 through June 30, 2003, and shall be subject to the availability of funds from CDA.

ATTACHMENT A

Attachment A, "Work Plan FY 2002-2003 Amendment" is added to the contract.

EXHIBIT B

Exhibit B, "Hi-Desert Meals on Wheels Exhibit "B" Budget Summary Fiscal Year 2002-2003," is deleted and replaced with the attached Exhibit B, "Hi-Desert Meals on Wheels Exhibit "B" Budget Summary – Revision #1 Fiscal Year 2002-2003."

EXHIBIT B-1

Exhibit B-1, "Budget Summary for Nutrition Services Fiscal Year 2002-2003" is deleted and replaced with the attached Exhibit B-1, "Budget Summary for Nutrition Services Fiscal Year 2002-2003, Revision #1."

All other terms and conditions of this Contract, Contract No. 01-689, shall remain the same and are incorporated herein by this reference.

This amendment shall become effective upon execution by both parties.

COUNTY OF SAN BERNARDINO

►
Dennis Hansberger, Chairman, Board of Supervisors

Dated _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Clerk of the Board of Supervisors
of the County of San Bernardino.

By _____
Deputy

Hi Desert Meals on Wheels, Inc.

(Print or type name of corporation, company, contractor, etc.)

By ►
(Authorized signature - sign in blue ink)

Name Lin Staley
(Print or type name of person signing contract)

Title Project Director
(Print or Type)

Dated _____

Address 15705 Hesperia Road
Victorville, CA 92302

Approved as to Legal Form

Reviewed by Contract Compliance

Presented to BOS for Signature

►

►

►

**Auditor/Controller-Recorder
Use Only**

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

Phebe W. Chu, Deputy County Counsel

Date _____

Lori Ciabattini, HSS Contract Administration

Date _____

Mary R. Sawicki, Director

Date _____

**Auditor/Controller-Recorder
Use Only**

<input type="checkbox"/> Contract Database		<input type="checkbox"/> FAS	
Input Date		Keyed By	

Work Plan

FY 2002-2003 Amendment

This work plan contains the measurable objectives mandated by DAAS of the Nutrition provider. The work plan specifies and establishes time frames for the implementation of the Frozen Meal Home Delivered Program. The work plan constitutes the primary document for on-going monitoring and will be used to measure the provider efforts toward providing quality Nutrition Services.

Region: High Desert

Program Description:

A. Geographic Area/Clientele & Eligibility Criteria

The geographic area served by this contractor covers the communities of Hesperia, Victorville, Adelanto, Apple Valley, Phelan, Pinon Hills, Needles, and Barstow.

B. Home Delivered Meals:

Individuals eligible to receive a home-delivered Frozen Meal are:

1. Meets the criteria for "frail" as defined in Section 7119 of this Older Americans Act of 1965 and amendments.
2. Based on the initial and quarterly assessment is deemed to be cognitive, mentally and physically able to warm up the frozen meal.
3. The older individual has the necessary equipment to store and warm the frozen meals (refrigerator/freezer, oven, microwave, or toaster oven).
4. The spouse of a person that meets the criteria of being frail, regardless of age or condition if the assessment concludes that it is the best interest of the homebound older individual.
5. An individual with a disability who resides at home with older individuals if an assessment concludes that it is the best interest of the home-bound older individual who participates in the program.

C. Intended Outcomes

1. Assessments

- a. The contractor agrees to conduct a thorough assessment of the participants on the Home Delivered Meals Program. The assessment must include determination of the cognitive, physical and mental capability of the participant and determine if the necessary equipment is available to warm and store the meals.
- b. The contractor agrees to reassess the needs of the home-delivered meal participant quarterly. Such reassessment shall be done in the home of the participant at least every other quarter.
- c. The contractor shall maintain records on the home-delivered participants in a confidential manner.

2. Meals

a. High Desert Area:

Deliver 5 home-delivered meals per week to 433 participants. The meals shall be delivered in a safe, contamination free, and in a timely manner for a total of 2165 meals per month.

b. Needles Area:

Based on the assessment and the needs of the seniors in the Needles area, the contractor has the option of:

1. Delivering one hot meal daily to 20 participants. The meal shall be delivered in a safe, contamination free and timely manner for a total of 400 meals per month, or
2. Delivering 5 frozen meals per week to 20 participants. The meal shall be delivered in a safe, contamination free, and in a timely manner for a total of 400 meals per month.

3. Equipment:

The contractor agrees that the following equipment purchased with these funds are to be used exclusively for the implementation of the home-delivered frozen meal program:

Needles Area:

Vehicle	\$ 17,000
Insulated bags	<u>2,200</u>
Total Expense:	\$ 19, 200

High Desert Citites:

Freezer, 2 door	8,700
Freezer, 3 door	3,900
Insulated bags	2,200
Vehicles (2)	<u>25,000</u>
Total Expense:	\$39, 700

